



office@loughtonmanor.milton-keynes.sch.uk

Telephone: 01908 241472

01908 242085

Headteacher: Mrs Daniela Thompson M.A.

Paynes Drive  
Loughton  
Milton Keynes  
MK5 8FA

10<sup>th</sup> December 2020

Dear Parent,

I am writing to confirm that school will be open every day next week and that Friday 18<sup>th</sup> will be the last day of term. We will finish at 2.50pm and 3.00pm on that day as usual. You may have seen some media reports about schools being given the opportunity to swap an Inset Day to next Friday, but we will **not** be doing this.

Please could I take this opportunity to remind you that you are obliged to inform us of any POSITIVE cases of Coronavirus in your household. This includes the first week of the school holidays. I will be checking the school emails everyday **up to 24<sup>th</sup> December** ([office@loughtonmanor.milton-keynes.sch.uk](mailto:office@loughtonmanor.milton-keynes.sch.uk)). It is crucial for us to be able to inform parents and staff of anyone who has come into close contact with somebody who has tested positive, so that they can follow government guidelines to keep their families safe.

I would also like to remind you that your whole family must self-isolate if anyone in the household is displaying symptoms. You must only return to school if a NEGATIVE test result is received. If a POSITIVE test result is received, the whole family must self-isolate for 14 days.

I would also like to clarify that if a sibling, from this or another school, has to isolate due to somebody in their bubble testing positive, your child **MUST STILL ATTEND SCHOOL**, unless anybody within your household develops symptoms.

Monday 4<sup>th</sup> January will still be an Inset Day. We wish you and your families a very happy Christmas and look forward to welcoming your children back to school on **Tuesday 5<sup>th</sup> January 2021**.

Best Wishes,

Daniela Thompson  
Headteacher

